



2025 Ketchikan Community Foundation Grant Application Guidelines

Deadline for Applications: 5:00 PM (AKST) Friday, February 28, 2025

Grant Award Range: Typical range \$2,000 - \$10,000

Grant Requests Up to \$25,000

Application Period Opens: Wednesday, January 15th, 2025

Purpose

The Ketchikan Community Foundation (KCF), an Affiliate of The Alaska Community Foundation (ACF), seeks applications from charitable organizations and programs in Ketchikan. **This year's theme is Community Enrichment.**

Eligibility

Your organization is eligible for funding through this grant opportunity if it is one of the following:

- 501(c)3 public charitable organization with 509(a)(1), 509(a)(2), or 509(a)(3) public charitable status as designated in your IRS Determination letter
- Faith-based organization providing social services
- Federally recognized Tribe or Tribal nonprofit organization
- City Government or Borough

The following are not eligible for grant funding:

- Individuals
- State or federal government agencies
- For-profit organizations or businesses
- Private nonprofit organizations (those not identified in their IRS determination letter as 509(a)(1), 509(a)(2), or 509(a)(3)
- Requests for support that do not fall within the funding guidelines
- Activities that improperly discriminate as to race, gender, marital status, sexual preference, age, disability, creed or ethnicity, or grants for religious indoctrination or other religious activities

Fiscal Sponsorship

Ineligible organizations may be able to receive funding for projects if they have support from a qualified organization that is willing to provide fiscal sponsorship. Fiscal sponsors must agree to take legal and fiscal responsibility for accepting grant funds from KCF on behalf of the ineligible organization. A letter from the fiscal sponsor must be submitted with the application for the project to be considered. Please utilize the fiscal sponsor letter template at the end of this document and include with your application.

Process

1. Review the guidelines to ensure that your organization is eligible for funding.
2. Contact the grant staff (contact information below) if you have questions as to whether your organization or project is eligible for funding.
3. Log in to your account in ACF's online grant management account [here](#). If you are new to ACF's grant management system, you will need to create a new profile before applying.
4. Applicants will be asked to provide:
 - Requested grant amount
 - Project description (population served and impact)
 - Project budget and budget narrative
 - Organizational background (mission, services provided, population served)
 - Organizational budget

We look forward to hearing from all interested organizations that would like to apply for the Ketchikan Community Foundation's grant opportunity.

Contact Information

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